

User Guide to fill Online Application form of NMMS

USER NAME AND PASSWORD ARE YOUR SCHOOL U-DISE CODE

Step 1. Open “www.bseap.org” in any web browser then you can find the following web page:

The screenshot shows the homepage of the Directorate of Government Examinations, Andhra Pradesh. The header includes the organization's name and logo, along with navigation links like 'Home', 'Organisation and Services offered by Directorate', and 'Statistics of SSC 2014 Results'. A 'QUICK LINKS' sidebar on the left contains various categories such as 'SSC', 'D.ELED', 'MINOR EXAMS', and 'STUDENT SERVICES'. The main content area features a large logo and a 'Welcome to Directorate of Government Examinations' message. On the right, there are portraits of officials including Sri Y.S. Jagan Mohan Reddy, Dr. Adimulapu Suresh, Sri Budithi Rajasekar, K. Sandhya Rani, and Sri A. Subba Reddy. The 'NMMS' link in the 'QUICK LINKS' section is highlighted in red.

Step 2. Click on “**NMMS**” (Rounded in red color) in the web page. Then the following screen appears

The screenshot shows the 'POPULARLY KNOWN AS SSC BOARD' section of the Directorate of Government Examinations, Andhra Pradesh website. The 'NMMS' link is highlighted in red, and the 'NMMS Online application Form' link is circled in red. The page lists various links related to NMMS, including 'Instructions to DEOs-NMMS Nov 2018', 'Instructions to Head Masters - NMMS Nov 2018', 'User Guide to pay NMMS Examination Fee', 'Press Note English', 'Press Note Telugu', 'NMMS Scheme Guidelines', and 'NMMS 2017 MERIT LIST'. The 'QUICK LINKS' sidebar on the left is also visible, with 'NMMS' highlighted in red.

Step 3. Click on **Online Application Form (Rounded in red color)**. Then the following screen appears

NATIONAL MEANS - CUM - MERIT SCHOLARSHIP SCHEME EXAMINATION 2019
 CONDUCTED BY
 DIRECTOR OF GOVERNMENT EXAMINATIONS, ANDHRA PRADESH :: AMARAVATHI

Date Dates	
1. Application online submission from	05-06-2019
2. Payment may be made from	05-06-2019
3. Last date for Upload the candidate's application by the concerned Head Masters	05-06-2019
4. Last date for Payment of fee	07-06-2019
5. Last date for submission of printed Nominal Rolls along with other enclosures in the C/O, The District Educational Office concerned by the school HMs	10-06-2019
6. Last date for submission of Printed Nominal Rolls by the concerned CEO's (after through scrutiny of printed NRs with original certified of income VII pass memos and caste etc.) and certify on the NR with designation stamp in the C/O, the Director of Government Examinations, A.P., Vijayawada	13-06-2019

Log In
 Please enter your DISE School Code and password.

New School Registration

Account Information

DISE School Code
 28110100203

Password
 [Redacted]

Log In

[User guide to fill application form](#)

[User guide to Pay Examination fee](#)

[Frequently Asked Questions](#)

For any queries contact the following numbers

1. Sri. B.Sai Baba
 Deputy Commissioner,
 Phone No : 9177002056

2. K.Ramulu
 Addl. Joint Secretary,
 Phone No : 9949901300/0966-2674530

For Technical Queries
 Phone No : 983797722
 (Call between 10 am to 5pm)

Academic Support:
 B Laxman - 9074137106
 Sravani - 9440852501
 (Call between 10 am to 5pm)

Pattern of Examination is as follows:

1. Mental Ability Test (M.A.T) – 90 marks multiple choice questions.
2. Scholastic Ability Test (S.A.T) – 90 marks covering social science, science and mathematics of class VII & VIII. Each question carry one mark.
3. **Qualifying percentage is as follows:**
 - Gen and BC 40% S.C/S.T 52%
 - The student must pass both the tests i.e., Mental Ability Test (MAT) and Scholastic Aptitude Test (SAT) with at least 40% marks in aggregate taken together for these two tests.

1. The Govt wide G.O No.713 dated 23/06/2008, permitted the Director of Government Examinations to collect Rs.100/- for O.C/B.C and Rs. 50/- from S.C/S.T towards examination fee.

2. The candidate's parental income should be below Rs. 1,50,000/- p.a.

3. The awardee will receive a sum of Rs. 12000/- per annum for which the awardee shall have to open a joint account with their parents in any S.B.I or in any Nationalized banks which has core banking facility/RTS facility. On providing the bank account number list by the states, the Ministry for Human Resource Development, New Delhi will sanction the scholarships and send such list to the Sls, New Delhi for disbursement of scholarships to the awardees. The candidate will get the scholarship amount through SBI, New Delhi on quarterly basis directly.

Step 4. For first time registration, click on “**New School Registration**” (Rounded in red color) and fill all the details carefully and click on “**Create School**”. After successful registration, reopen the NMMS login page and enter “**U-DISE Code**” and “**Password**” in the boxes provided (Rounded). Then the following screen appears

NATIONAL MEANS - CUM - MERIT SCHOLARSHIP SCHEME EXAMINATION 2019
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Welcome 28110100203 - MPUPS KAMBARA ! [Log Out]

New Candidate • Report • SBI Collect • Add SBI Collect Information • Change Password

New Candidate Details
 Details should be entered as per School Records

Management : - Select -

Management Belongs To : [Dropdown]

School UDisecode & Name : 28110100203 - MPUPS KAMBARA

District Code & Name : 01 - SRIKAKULAM Mandal : VEERAGHATTAM

Student Child Id (SCHOOL EDUCATION DEPARTMENT ID): [Text]

Name Of the Student : [Text]

Aadhar No. : [Text]

Date of Birth : [Text]

Gender : Male Female

Father's Name : [Text]

Father Education : - Select -

Father Occupation : - Select -

Mother's Name : [Text]

Mother Education : - Select -

Mother Occupation : - Select -

Medium Of Examination : - Select -

Community : - Select -

Caste Certificate [Browse]

Parental Income : - Select -

Income Certificate [Browse]

ARE YOU HAVING DISABILITY TO PWD(PERSON WITH DISABILITY) ? Yes No

Disability : - Select -

Percentage of Disability : [Text] PH Certificate [Browse]

School HM MobileNo : [Text]

Parent MobileNo : [Text]

Email Id : [Text]

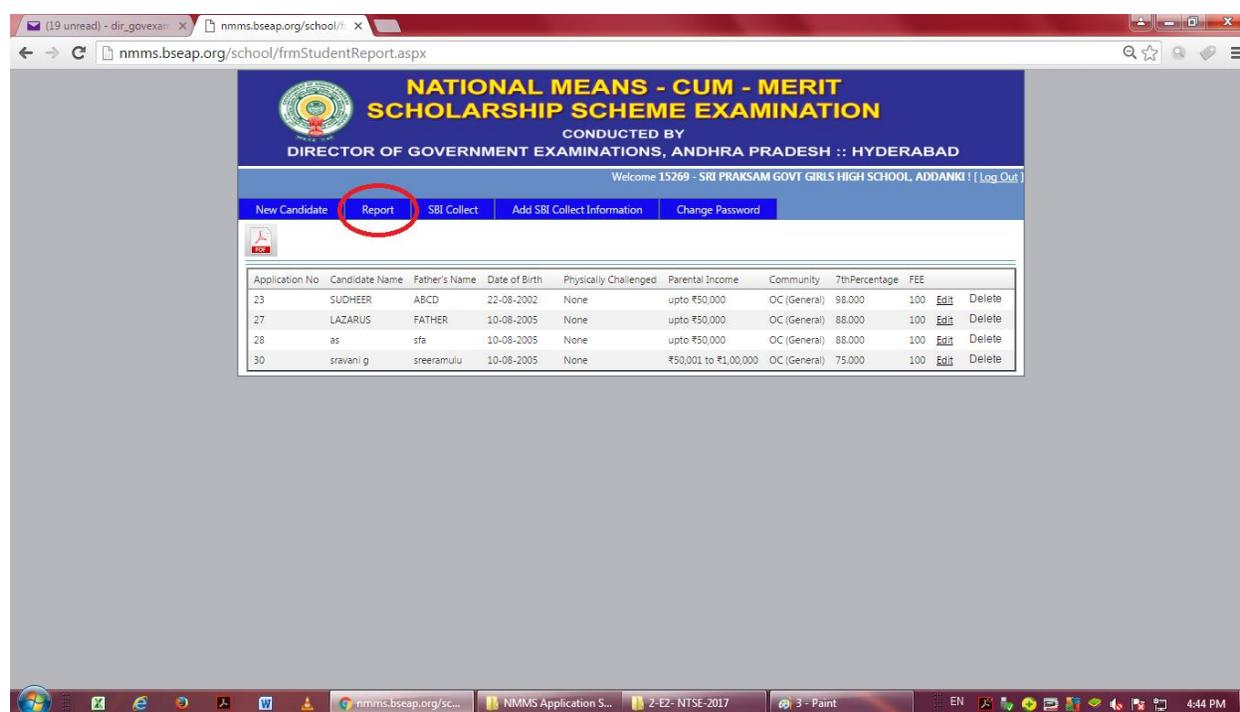
Percentage Of Marks In Seventh Class : [Text]

Area in which School Locate : - Select -

Submit Application

Step 5: Select Management Type from the Drop Down List. Fill each and every column in the application form as per the school records. The concerned School Head Master/Principal must enter the “**Child ID**” in the application form where space is provided. (Child-ID is the Unique ID given by the School Education Department, Government of Andhra Pradesh). To upload the photo along with signature and required certificates by click on Browse button. (The photo with signature file size should be less than 30KB and format should be **JPEG**) and click on “**Submit Application**” (Rounded in color) button.

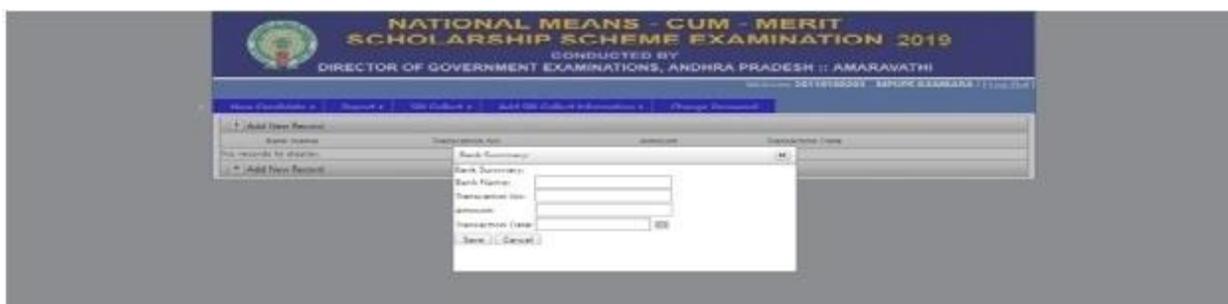
Step 6: Enter the details of another candidate by click on “New Candidate” button. Fill all the candidates’ details in the same procedure. After completion of uploading all the candidates’ applications click on “**Report**” (Rounded in color) button for generating Nominal Roll. Then the following screen appears. Click on  to download the Nominal Roll.



Application No.	Candidate Name	Father's Name	Date of Birth	Physically Challenged	Parental Income	Community	7th Percentage	FEE
23	SUDHEER	ABCD	22-08-2002	None	upto ₹50,000	OC (General)	98.000	100 Edit Delete
27	LAZARUS	FATHER	10-08-2005	None	upto ₹50,000	OC (General)	88.000	100 Edit Delete
28	as	sfa	10-08-2005	None	upto ₹50,000	OC (General)	88.000	100 Edit Delete
30	sraVani g	sreeramulu	10-08-2005	None	₹50,001 to ₹1,00,000	OC (General)	75.000	100 Edit Delete

Step 7: Click on “**SBI Collect**” button (Rounded in red color) to pay the examination fee. To know more about the payment of examination fee, click on the link “**user guide to pay Examination fee**” available in login page.

Step 8: After successful payment of examination fee, login again and click on “**Add SBI Collect Information**” (Rounded in Red Color) then the following screen appears:



Step 9: Fill all the columns i.e., Bank Name, Transaction number (started with DU), Amount and Transaction Date. Then click on **SAVE** button to save all the transaction details. The application may be rejected if the particulars are entered wrongly. Care should be taken while entering the details.

Step 10: Submit the following items in your concerned District Educational Officer's Office as per schedule date given in the notification.

- 1) ***Two Sets of Printed Nominal Rolls (Attested by the Head Master).***
- 2) ***Attested copies of Caste Certificates in case of BC/SC/ST and Medical certificate in case of PH category.***
- 3) ***Computer generated Original SBI Collect Receipt.***

Change Password button is provided to change the password of a school. New Password and Confirm Password should be same.